

E-Z Checklist for a WordPress Website

(ed. 8-26-15)

1. **Name of your website** – check for availability if you haven't already got a domain name registered.
 - a. <http://www.internic.net/whois.html> or <http://www.namecheap.com/>
2. **A Hosting company – GreenGeeks, Namecheap, ~~GoDaddy no, network solutions~~**
 - a. <http://www.greengeeks.com/>
 - b. I like GreenGeeks – they have great prices \$4 a month if you buy 3 years. A bit more for 1 yr, more by month.
 - c. They have real live telephone support.
 - d. You get one domain name free along with your hosting package (same is true of most companies).
 - e. **Domain activated**, pointed to servers – done auto when you get package.

CONTENT

<p>POINTS – A blog is a page that you put information on regularly. You can have a blog as one page of a website, point a link on your website to an existing blog, or add a blog (posting page) later. I love WordPress (a free product) to create websites, Google likes WP, it can be easily changed and updated.</p>	
ITEMS – Ideas to ponder----	NOTES:
What is your main purpose for your website?	
What Themes do you like? For WordPress themes go to http://wordpress.org/themes/ I like Twenty-twelve, Origami, Vantage are my favorites.	
What colors do you like? http://codex.wordpress.org/Developing_a_Colour_Scheme In the middle of this page are AMAZING links for color tools. Give them a try - https://color.adobe.com/	
What do you want to say? Text Content, content, content If you type you can copy & paste in	
Images – at least 4 or 5 to start – probably 1 of you. I like 120 dpi to start with of (5' x 7")	
MENU – What links/tabs do you want? Home - has main info Blog – important for fresh information About Me – short (or long) bio (resume?) Links & Resources – who inspires you? Contact Me – possibly form or just email	One Page to start Home-About-Contact all on one page E-Z
Are you going to Blog – article/updated info. Will this be main page? – at least weekly. You can also link to an existing blog. Or link to your FaceBook, Pinterest, Twitter, etc.	
What links/resources do you want to add? Who would you like to link to in your content?	
KEY WORDS – for SEO optimization –	

3. **WordPress** – we load WP to your server – the software is stored on your server not on your computer, and is very easy install through host CPanel. **Will need Host account login information.**
4. **Create website** – with content typed and ready for copy and paste (emailed to me), and photos easily available, creating your website is easy. And fast.
5. **Show you how to maintain, update and change your website.**